

This document outlines the guidelines and procedures for the 2020 CECC Congregation Meeting.

# BEFORE THE MEETING

# PRE-SCREENING

A pre-screening poster will be placed at the church building entrance.

Attendees are required to complete the following pre-screening questionnaire before attending the meeting:

- Do you have any of the following?
  - o Fever
  - o Cough
  - Difficulty Breathing
  - Sore throat, trouble swallowing
  - o Runny nose
  - Loss of taste or smell
  - Not feeling well
  - Nausea, vomiting, diarrhea
- Have you been in close contact with someone who is sick or has confirmed COVID-19 in the past 14 days?
- Have you been in close contact with someone who has recently travelled outside of Canada in the past 14 days?
- Have you returned from travel outside Canada in the past 14 days?

If you answer YES to any of these questions, do not attend the meeting. Consider self-isolating, calling Telehealth or your health care provider, to find out if you need a test.

# CLEANING

The church will be working with a professional cleaning service to undertake a deep cleaning of the entire church building.

# DURING THE MEETING

# ENTERING/EXITING

Entry and exit to the building and sanctuary will be coordinated and staggered by our ushering team to maintain appropriate physical distancing.

# WASHROOMS

Only one designated washroom will be open for use. Only one person will be permitted in the washroom at a time.

# CONTACT TRACING

Your registration information will be used to create a list for the purposes of contact tracing. This information will only be used for the purposes of contact tracing and will only be kept for 30 days.

Toronto Public Health will use this list to notify and provide instructions for close contacts to self-isolate or self-monitor for COVID-19 symptoms.

# MASKS AND FACE COVERINGS

All attendees are required to wear a mask or face covering upon entering and remaining within the church building. The mask or face covering must cover the nose, mouth and chin.

Certain exemptions are permitted for persons with underlying medical conditions that inhibit their ability to wear a mask or face covering.

For attendees that do not have bring their own masks or face coverings, there will be a box of non-medical masks available for one-time use.

Masks must not be removed or disposed on the church premises (including the parking lot).

# HAND HYGIENE

All attendees are to practice proper hand hygiene including hand washing and use of hand sanitizer. Hand sanitizer (70%-90% alcohol concentration) will be available at the building entrance

# MAINTAIN PHYSICAL DISTANCING

Attendees who are not in the same household should keep two metres/six feet from other attendees at all times.

# IN PERSON SCREENING

Attendees who become ill or experience symptoms of COVID-19 while in the building must go home right away and self-isolate.

# CONTACT

If you have any questions, please contact one of the deacons or pastors.

Other Contacts: **Telehealth Ontario** Call if you develop symptoms. Telephone: 1-866-797-0000

# Toronto Public Health Hotline

8:30 a.m. – 8 p.m. Call if you have questions about COVID-19. Translation is available in multiple languages. Telephone: 416-338-7600 TTY: 416-392-0658 Email: PublicHealth@toronto.ca